



COMANCHE COUNTY CLERK

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Carrie Tubbs

Comanche County Clerk

COMMISSIONER PROCEEDINGS
REGULAR MEETING
JULY 24, 2023

THE BOARD OF COMANCHE COUNTY COMMISSIONERS MET IN REGULAR SESSION AT 9:00 A.M., MONDAY, JULY 24, 2023 IN ROOM 302 OF THE COMANCHE COUNTY COURTHOUSE, LAWTON, OKLAHOMA.

CHAIRMAN JOHNNY OWENS CALLED THE MEETING TO ORDER AND COUNTY CLERK, CARRIE TUBBS CALLED THE ROLL. PRESENT WERE JOHNNY OWENS AND JOHN O'BRIEN. JOSH POWERS WAS ABSENT.

ROBBIE TRAUGHBER GAVE THE INVOCATION AND JOHNNY OWENS LED THE AUDIENCE IN THE PLEDGE OF ALLEGIANCE.

O'BRIEN MOVED TO APPROVE THE ACCEPTANCE OF THE MINUTES OF JULY 17, 2023. OWENS SECONDED THE MOTION WITH O'BRIEN AND OWENS VOTING AYE. NO NAY VOTES.

DISCUSSION AND POSSIBLE ACTION REGARDING THE AMERICAN RESCUE PLAN ACT OF 2021 (ARPA). NO ACTION TAKEN.

OWENS MOVED TO TABLE DISCUSSION AND POSSIBLE ACTION PERTAINING TO THE MATTERS OF THE COMANCHE COUNTY PRE-TRIAL RELEASE PROGRAM AND THE ADMINISTRATOR, COURT RELATED SERVICES, INC. AND MORE SPECIFICALLY FINANCIAL MATTERS RELATED TO INVOICE SUBMITTAL DURING THE TIME PERIOD OF APRIL, 2023 AND MAY, 2023. O'BRIEN SECONDED THE MOTION WITH OWENS AND O'BRIEN VOTING AYE. NO NAY VOTES.

O'BRIEN MOVED TO APPROVE ACCEPTING A DONATION FROM THE OKLAHOMA BAR FOUNDATION FOR A GRANT AWARDED TO THE COMANCHE COUNTY DISTRICT COURT FOR THE PURPOSE OF PURCHASING FOUR (4) STENO MACHINES AND SEVEN (7) AUDIO BACKUP EQUIPMENT. THE DONATION REQUEST WAS SUBMITTED BY JUDGE EMMITT TAYLOE AND THE AWARDED GRANT IS IN THE AMOUNT OF \$64,474.00. OWENS SECONDED THE MOTION WITH O'BRIEN AND OWENS VOTING AYE. NO NAY VOTES.

O'BRIEN MOVED TO APPROVE A CHIP SEAL PLANS PROPOSAL FROM CEC CORPORATION FOR PROFESSIONAL ENGINEERING SERVICES TO INCLUDE DESIGN SERVICES ASSOCIATED WITH CHIP SEAL OVERLAY OF ROUTES 6643 AND 7006, IN COMANCHE COUNTY DISTRICT #1, IN THE AMOUNT OF \$3,696.00. OWENS SECONDED THE MOTION WITH O'BRIEN AND OWENS VOTING AYE. NO NAY VOTES.

O'BRIEN MOVED TO APPROVE AMERICAN CORRECTIONAL ASSOCIATION REACCREDITATION CONTRACT BY AND BETWEEN THE AMERICAN CORRECTIONAL ASSOCIATION AND COMANCHE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE COMANCHE COUNTY JUVENILE BUREAU, TO IMPROVE CORRECTIONAL AGENCIES BY PROMOTING BEST PRACTICES FOR JUVENILE DETENTION CENTERS THROUGH A PROCESS OF ACCREDITATION. CONTRACT SHALL BE EFFECTIVE UPON SIGNING, AND SHALL REMAIN IN FULL FORCE UNTIL THE EARLIER OF 3 YEARS AFTER REACCREDITATION IS GRANTED OR THE

CONTRACT IS TERMINATED. FEE FOR REACCREDITATION WILL BE IN THE AMOUNT OF \$14,500.00. OWENS SECONDED THE MOTION WITH O'BRIEN AND OWENS VOTING AYE. NO NAY VOTES.

OWENS MOVED TO APPROVE ACKNOWLEDGEMENT OF LETTER DATED JUNE 29, 2023 FROM CINDY CONNER, WEST DISTRICT INTERIM DIRECTOR WITH OSU EXTENSION, ADVISING THE COMANCHE COUNTY BOARD OF COMMISSIONERS THAT CAROL HART, EXTENSION EDUCATOR, FCS/4-H, WILL SERVE AS COUNTY EXTENSION DIRECTOR FOR COMANCHE COUNTY, IN PLACE OF

TREVOR VAUGHN, WHO RESIGNED HIS POSITION. O'BRIEN SECONDED THE MOTION WITH OWENS AND O'BRIEN VOTING AYE. NO NAY VOTES.

OWENS MOVED TO TABLE OPEN WRITTEN BID #WB24-01 – RE-ROOF THE PRAIRIE BUILDING AT THE COMANCHE COUNTY FAIRGROUNDS, LAWTON, OK. BID RECEIVED IN THE AMOUNT OF \$113,262.00 FROM BRADLEY FOAM ROOFING LLC. O'BRIEN SECONDED THE MOTION WITH OWENS AND O'BRIEN VOTING AYE. NO NAY VOTES.

O'BRIEN MOVED TO APPROVE A MATERIAL & INSTALLATION AGREEMENT, BONDS AND CERTIFICATES OF INSURANCE FOR AMERICAN ELEVATOR CO, INC. FOR THE ELEVATOR MODERNIZATION PROJECT AT THE COMANCHE COUNTY COURTHOUSE. (BID #43 – AWARDED 6/26/2023). OWENS SECONDED THE MOTION WITH O'BRIEN AND OWENS VOTING AYE. NO NAY VOTES.

OWENS MOVED TO APPROVE A RESOLUTION DESIGNATING TAX EXEMPT STATUS TO AMERICAN ELEVATOR CO., INC. AND ITS SUB-CONTACTORS AS AN AGENT FOR THE COUNTY FOR THE PURPOSES OF PURCHASING MATERIALS AND TANGIBLE PERSONAL PROPERTY TO BE USED FOR THE ELEVATOR MODERNIZATION PROJECT AT THE COMANCHE COUNTY COURTHOUSE. (BID #43 – AWARDED 6/26/2023). O'BRIEN SECONDED THE MOTION WITH OWENS AND O'BRIEN VOTING AYE. NO NAY VOTES.

OWENS MOVED TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

APPROVE RENEWING COMANCHE COUNTY REGIONAL JUVENILE DETENTION CENTER PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE COMANCHE COUNTY REGIONAL JUVENILE DETENTION CENTER (CCRJDC), THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF COMANCHE, OKLAHOMA AND MATTIE REID, TO PROVIDE PROFESSIONAL BARBER/HAIRCARE SERVICES FOR RESIDENTS OF CCRJDC. TERM OF AGREEMENT IS FROM THE DATE OF EXECUTION THRU JUNE 30, 2024 AND THE FEE FOR SERVICE IS \$16.00 PER HAIRCUT SESSION.

APPROVE RENEWING COMANCHE COUNTY REGIONAL JUVENILE DETENTION CENTER PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE COMANCHE COUNTY REGIONAL JUVENILE DETENTION CENTER, BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF COMANCHE, OKLAHOMA AND PERRY MECHANICAL CONTRACTORS TO PROVIDE AO SMITH TANKLESS HOT WATER HEATER FILTERS AND MATERIALS EVERY THREE (3) MONTHS. TERM OF AGREEMENT IS FROM THE DATE OF EXECUTION THROUGH JUNE 30, 2024 AND FEE FOR SERVICES IS \$700.00 PER QUARTER PLUS THE COST OF FILTERS AND MATERIALS.

APPROVE AGREEMENT WITH RANDY GARDENHIRE FOR PROFESSIONAL SERVICES FOR THE COMANCHE COUNTY REGIONAL JUVENILE DETENTION CENTER (CCRJDC) BY AND BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF COMANCHE COUNTY, STATE OF OKLAHOMA ON BEHALF OF CCRJDC AND RANDY GARDENHIRE, MS, LPC, TO CONDUCT MENTAL HEALTH ASSESSMENTS TO CCRJDC RESIDENTS. TERM OF AGREEMENT IS FROM THE DATE OF EXECUTION THRU JUNE 30, 2024 AND THE FEE FOR SERVICES IS \$125.00 PER ONE (1) HOUR SESSION PER "POD" NOT TO EXCEED TWO (2) HOURS PER WEEK.

APPROVE COMANCHE COUNTY REGIONAL JUVENILE DETENTION CENTER PROFESSIONAL SERVICE AGREEMENT CONTRACT FOR DIETARY CONSULTATION SERVICES BETWEEN COMANCHE COUNTY JUVENILE CENTER (CCRJDC), BOARD OF COMMISSIONERS OF THE COUNTY OF COMANCHE, STATE OF OKLAHOMA AND DEBBIE LEONARD OF L & L CONSULTING SERVICES, TO CONSULTATION TO THE FACILITY, INCLUDING THE AREAS OF PURCHASING, FOOD PREPARATION, AND SERVICE; MENU MONITORING, NUTRITION AND MODIFIED DIETS, EQUIPMENT SELECTION AND UTILIZATION; COST

CONTROL PROCEDURES; PRINCIPLES OF FOOD SERVICE SANITATION; AND DESIGNING RECORDS THAT ARE NEEDED FOR THE FOOD SERVICE OPERATION. TERM OF AGREEMENT SHALL BE FROM THE DATE OF EXECUTION THROUGH JUNE 30, 2024 AND THE FEE FOR SERVICES SHALL BE AT THE RATE OF \$100.00 PER HOUR.

APPROVE RESOLUTIONS FOR DISPOSING OF EQUIPMENT OF ONE (1) MONITOR, ID #JDC 600A.10; SEVEN (7) COMPUTERS, ID #'S JDC12-600.6, JDC17-600.14, JDC13-600.7, JDC-600.1, JDC-600.2, JDC-600.4, JDC-600.5; THREE (3) ICOM RADIOS, ID #'S JDC15-601.49, JDC15-601.50, JDC15-601.54; ONE (1) SPEED QUEEN CLOTHES DRYER, ID# JDC615.008; ONE (1) SPEED QUEEN CLOTHES WASHER, ID# JDC14-608.8; AND ONE (1) FOOD WARMER TABLE, ID # JDC683.021, FOR COMANCHE COUNTY JUVENILE DETENTION CENTER, TO BE JUNKED. DECLARED SURPLUS BY COMANCHE COUNTY BOARD OF COMMISSIONERS ON JUNE 19, 2023.

APPROVE AGREEMENT FOR WORK ON PRIVATE PROPERTY SUBMITTED BY SHERRY SCOTT, "LANDOWNER" AT THE NE 1/4, SEC. 32, T1N, R12W, 1/2 MILE NORTH HIGHWAY 36 ON 67TH STREET, WEST SIDE OF ROAD FOR PARKING EQUIPMENT WHILE REPAIRING 67TH STREET FROM HIGHWAY 36 TO COMBS ROAD, IN DISTRICT #3.

APPROVE OKLAHOMA DEPARTMENT OF TRANSPORTATION FORM 324A TO ASSIGN PAYMENT OF \$2,295.00 TO WDB ENGINEERING, PLLC FOR ENGINEERING SERVICES FOR; J/P #30458(04), TRAIL ROAD PROJECT IN COMANCHE COUNTY DISTRICT #1.

APPROVE OKLAHOMA DEPARTMENT OF TRANSPORTATION FORM 324A TO ASSIGN PAYMENT OF \$100,545.97 TO CADDO COUNTY RURAL WATER DISTRICT #3 FOR WATERLINE RELOCATION ALONG TRAIL ROAD IN COMANCHE COUNTY DISTRICT #1; J/P #30458(04), TRAIL ROAD PROJECT.

APPROVE CONTRACTS AND AGREEMENTS FOR JUVENILE DETENTION SERVICES BY AND BETWEEN COMANCHE COUNTY BOARD OF COMMISSIONERS, OF THE STATE OF OKLAHOMA AND **ATOKA, BECKHAM, CADDO, COTTON, CUSTER, GARVIN, GRADY, GREER, HARMON, JACKSON, JEFFERSON, KAY, KIOWA, LOVE, MCCLAIN, OSAGE, PONTOTOC, ROGER MILLS, ROGERS, SEMINOLE, STEPHENS, TILLMAN AND WASHITA** COUNTY. THESE CONTRACTS WILL ALLOW ACCESS TO THE COMANCHE COUNTY JUVENILE DETENTION CENTER FOR THE PURPOSE OF DETAINING CERTAIN JUVENILES WHO COME WITHIN THE JURISDICTION OF THE LISTED AREA COUNTY'S DISTRICT COURT. AGREEMENTS SHALL TERMINATE ON JUNE 30, 2024.

APPROVE OFFICIAL'S MONTHLY REPORTS.

SHERIFF	JUNE 2023	
COUNTY SHERIFF		\$2,746.91
SHERIFF TRAINING		\$0.00
UNIFORM FUND		\$0.00
TASK FORCE		\$0.00
CHILDREN FUND		\$6,477.91
TEMP MLP FUND		\$0.00
ESTRAY CATTLE		\$2,647.93

APPROVE MONTHLY P-CARD STATEMENT AND PAYMENTS. THERE WERE NONE.

APPROVE REQUESTS FOR APPROPRIATIONS. THERE WERE NONE.

APPROVE TRANSFERS FOR APPROPRIATIONS.

ARPA	FROM AMERICAN RESUE PLAN ACT OF 2021 TO ARPA LOSS REVENUE CAPITAL OUTLAY	\$500,000.00 \$500,000.00
HIGHWAY	FROM DIST. #3 M&O TO DIST. #3 TRAVEL	\$5,000.00 \$5,000.00

APPROVE TRANSFER OF FUNDS. THERE WERE NONE.

000007	GARDEN DEPOT INC	\$ 450.00	SPRNKLR/LAWN REPAR/MAIN
000008	FIRE PROS LLC	\$ 1,300.00	FIRE ALARM REPAIR
000009	SUMMIT UTILITIES OKLAHOMA INC	\$ 352.23	SERVICE
000010	LLANO ALARCON, LAURA D.	\$ 945.00	INTERPRETER SVC
000011	JUDY, SYLVIA	\$ 918.00	SWITCHBOARD OPERATOR
000012	ATCHLEY, ADDYSON L.	\$ 1,152.00	RECORDS CLERK
000013	BOWEN, ALEXANDRIA C.	\$ 274.50	RECORDS CLERK

HIGHWAY

000086	GLENN OIL COMPANY LLC	\$ 200.00	OIL
000087	PUBLIC SVC CO OF OK	\$ 783.98	SERVICE
000088	PUBLIC SVC CO OF OK	\$ 372.38	SERVICE
000089	TDS TELECOM	\$ 3.00	SERVICE
000090	STOCK EXCHANGE BANK	\$ 1,821.29	LSE PURCH PYMT
000091	RICHARDSON, KEITH A.	\$ 58.76	REIMBURSEMENT-CDL
000092	CATERPILLAR FINANCIAL SVC CORP	\$ 2,556.60	LSE PURCH PYMT
000093	RCB BANK	\$ 5,869.55	LSE PURCH PYMT
000094	RCB BANK	\$ 1,512.40	LSE PURCH PYMT
000095	DIRECT DISCOUNT TIRE STILLWATER	\$ 1,457.06	TIRES

HOME FINANCE

000002	GRAVES, JACQUELINE J.	\$ 1,800.00	PROFESSIONAL SVC
000003	ROBERT D TURNER CPA	\$ 12,800.00	PROFESSIONAL SVC

JUVENILE DETENTION CENTER

000050	SIFT FIRE INVESTIGATIONS LLC	\$ 150.00	FIRE & SAFETY INSP
000051	DUNCAN PRINTING INC, L W	\$ 278.00	PRINTING SERVICE

MTG CERT

000006	A OK OFFICE SYSTEMS INC	\$ 57.16	COPIER MAINT
000007	A OK OFFICE SYSTEMS INC	\$ 45.00	COPIER MAINT
000008	A OK OFFICE SYSTEMS INC	\$ 85.50	COPIER MAINT

RM&P

000011	AT & T	\$ 231.50	EST OF NEEDS
000012	FIDELITY COMMUNICATIONS	\$ 70.99	EST OF NEEDS

USE-ST

000002	BERRYMAN ENTERPRISES INC	\$ 354.00	PROFESSIONAL SVC
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COMANCHE COUNTY COMMISSIONERS

JOHNNY OWENS, CHAIRMAN

JOSH POWERS, VICE-CHAIRMAN

JOHN O'BRIEN, MEMBER

ATTEST:

CARRIE TUBBS, COUNTY CLERK